



17 September 2020

Dear Parents

Please find enclosed the list of stationery required for Gr. 1 in 2021. For your convenience and with special guidance from each phase teacher, we have asked *Forms Media* to package customized stationery boxes with the complete set of relevant items for the year. The school will not be responsible for collecting orders, money or receipting payments made on behalf of *Forms Media*, however, should you wish to take advantage of this convenient offer, please place these orders directly at *Forms Media*. Payment can be made either by EFT or cash at *Forms Media*. Banking details are as follows:

Account name: Forms Media
Bank: Nedbank (Tzaneen)
Branch Code: 128405
Account number: 1284111334
Reference: **UNI075** (SURNAME) (Gr. 1)

Parents will be notified once the ordered packages are ready for collection from the school at the end of November 2020. Please note that it is not compulsory for parents to buy their child's stationery from *Forms Media*. It is entirely the choice of the parents as to which supplier they would prefer to use. It is not necessary to purchase new stationery every year if your child has taken good care of his/her belongings such as scissors and whiteboards, however all items on the list need to be supplied at the start of the academic year.

The following items are not included in the Grade 1 package but are required:

- 1 x 2 litre (ICE CREAM) CONTAINER (to store stationery)
- 1 x pump action bottle of liquid hand soap
- 1 x school bag (big enough to hold an A4 size book but no bigger than: Height-18cm, Width-30cm x 36 cm.
- Please keep all stationery in its original packaging. Do not unpack items such as colouring pencils into a stationery/pencil bag or ice-cream container.
- BRING YOUR OWN PENCIL BAG (NO SPACE CASES ALLOWED)

Please make sure that ALL items of clothing, equipment and stationery are clearly marked with your child's name and surname at the start of school in 2021.

Yours sincerely

Paula Drake

HOD Foundation Phase

NAME: _____ **GRADE:** _____

Please indicate on this list which items you would like to order. The complete Grade 1 package includes VAT and is available at R1,301.92. This can be ordered directly from Forms Media before 30 October 2020.

GRADE 1 REQUIREMENTS 2021		
1 X PACKET OF 12 RETRACTABLE WAX CRAYONS (MONAMI) (Keep in packet)	56.00	
1 x CROXLEY CANVAS BOOK BAG FOR HOMEWORK	47.50	
2 X BOXES OF 12 COLOURED PENCILS (2 X LYRA) (unit price R 75.00)	150.00	
1 X FABER CASTELL OF 12 COLOURED PENCILS	38.00	
12 X H PENCILS (NOT HB PENCILS) (unit price R9.00)	108.00	
1 X BOX PENTEL OIL PASTELS	33.50	
1 X 30CM RULER	2.70	
3 X SOFT ERASERS (unit price R1.80)	5.40	
5 X GLUE STICKS (PRITT ONLY) 43G LARGE (unit price R35.00)	175.00	
A SHARP PAIR OF BLUNT NOSE SCISSORS (LEFT HANDED SCISSORS FOR CHILDREN WHO USE THEIR LEFT HAND FOR CUTTING)	14.50	
2 X ADEL METAL SHARPENER WITH CONTAINER ATTACHED (unit price R35.00)	70.00	
1 X A3 WHITE BOARD	35.00	
1 X WHITE BOARD DUSTER	6.00	
5 X PENTEL THIN WHITE BOARD MARKERS (BLACK) (unit price R15.00)	75.00	
1 X ARTLINE 70 BLACK PERMANENT MARKER	27.50	
1 X BOX TISSUES	16.00	
1 X SUNSCREEN FACTOR 30+ (NIVEA KIDS 50+)	220	
1 X MARLIN MATERIAL STATIONERY BAG (3 PARTITIONS)	52.00	
TOTAL INC VAT	1,301.92	

I, parent/guardian of
 in Grade 1 (Please circle)

- Would like to order the complete Grade 1 package @ R 1,301.92 .
- Would like to order only items specified

I attach payment (or proof of payment) to the amount of R.....

Parent Contact number:

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SIGNATURE: PARENT/GUARDIAN